



AMERICAN SOCIETY OF
SAFETY PROFESSIONALS

Southwest Chapter

Southwest Chapter ASSP
September 20th, 2019

Southwest Chapter Executive Committee Planning Meeting Minutes

E.C. Meeting Held Via Conference Call

Present

Dylan Romo (President); Darren Alexander (1st VP); Dusty Cotter (Treasurer); Alex Flores (Secretary); Vance Lee (Delegate); Jimmy Walker (Delegate); Abby Holovach (VP, Professional Development); David Osmun (VP, Communications);

Quorum and Call to Order at 8:01 AM by Dylan Romo

Old Business

- 1) August EC Meeting Minutes
 - a) Dusty made a motion to accept the August minutes with the discussed revisions. Jimmy seconded. There was no discussion, a vote was called, the motion passed.
- 2) August Monthly Financial Report
 - a) David made a motion to accept the August Financial Report as presented. Alex seconded. There was no discussion, a vote was called, the motion passed.
- 3) Technical Meetings Speaker update
 - a) Darren listed out the speakers for all meetings to August 2020.
- 4) Technical Meeting Sponsors update
 - a) Darren stated that the November technical meeting is sponsored. He is working on a February sponsor that he is fairly certain will be the sponsor. He is still looking for a May sponsor.
- 5) Continuing Education application status
 - a) Darren will get the forms filled out and sent to Alex for review by the end of September. The goal is to turn it in the first week of October.
- 6) October Social Breakfasts update
 - a) Dylan filled in for Ben. He would like to get someone from the EC to "MC" each of these events. Nothing too big just something at the beginning and end. He will be creating a small "Program" for the beginning of the breakfasts.
 - i) Dusty volunteered to help on the 17th.
 - ii) Jimmy volunteered to help on the 31st.
 - iii) Dylan volunteered to help on the 3rd.
- 7) ASSP Prep Classes in Dallas update
 - a) The classes are getting closer. You can sign up for them on society's website or on our chapter's website. David will be sending out an update with real magnet. Society has done most of the leg work for us on this one.
- 8) DPD Annual Kids' Health & Safety Fair update



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- a) There will be a planning meeting on the 1st of October.
- b) This event will be held on November 9th from 10:00 am to 1:00 pm.
- 9) PDC update
 - a) All the speakers are set. Working out details with venue for the layout and day of plans.
 - b) Working on hotel arrangements.
 - c) Illuminate will be there.
 - d) In general, good progress.
 - e) The next planning meeting will be on October 3rd.
 - f) Dylan asks that the EC keep trying to get sponsors and exhibitors.
 - g) All EC members are expected to be there.

New Business

- 1) Delegate Reports
 - a) ASP/CSP exam book updates are coming out and there is a beta test planned for the CSP exam.
- 2) Governmental Affairs and Newsletter
 - a) Donnie is working on the newsletter. David is working with Starr on website updates.
 - b) The student chapter is always looking for speakers.
 - i) If you do go speak at a student chapter meeting, make sure we record that because it helps us towards our platinum status.
- 3) January Site Visit status
 - a) We are running out of time to get this set up. Probably not a good idea to do a construction site because of the time of the year it is scheduled. It doesn't have to be an outdoor activity. We can limit attendants if need be so as to get a company to volunteer to allow us to do this.
- 4) SPY and Hall of Fame nominations
 - a) Dylan stated that we elect the SPY for our chapter and that we nominate a candidate for the Hall of Fame. If there is someone you know if that falls under the required criteria send their information to Dennis Scullion.
- 5) December NT-AIHA Ethics class
 - a) Dylan stated that for anyone that needs an ethics class for their CEU's can sign up on their website.
- 6) Darren thanked Dylan and Abby for the help they provided at the Fastenal event.
- 7) Darren will resend the incentive policy for review so that we can approve it at the next meeting.
- 8) Dylan stated that the construction section meeting went very well.
 - a) They had 11 participants.
 - b) We all need to inform more people about those meetings to help get attendance up.

Adjourned by Dylan at 8:38 AM

Respectfully Submitted:
Alex Flores, Chapter Secretary