



AMERICAN SOCIETY OF
SAFETY PROFESSIONALS

Southwest Chapter

Southwest Chapter Executive Committee Meeting Minutes

Conference Call

Friday, January 17, 2020

Present

Dylan Romo (President); Darren Alexander (1st VP); Alex Flores (Secretary); Nazeer Khaleeluddin (Past President); Abby Holovach (VP, Professional Development); Jay Gnadt (Delegate); Jimmy Walker (Delegate); Vance Lee (Delegate); David Osmun (VP, Communications)

Absent: Dusty Cotter (Treasurer); Benjamin Craig (VP, Member Services); Dennis Scullion (Awards & Honors)

Guests: Mitchell Smith (Construction Section Liaison)

Quorum announced by Dylan Romo and Call to Order at 8:01 am

Old Business

1) November GC Meeting Minutes

- a) Vance motioned that the November GC meeting minutes be accepted as written, it was seconded by Jimmy, there was no discussion, a vote was called, and it passed unanimously.

2) December EC Meeting Minutes

- a) Jay motioned that the December EC meeting minutes be accepted as written, it was seconded by Alex. There was discussion and edits were proposed for the minutes.
 - i) The motion was amended to state that the minutes be accepted with the proposed edits, a vote was called, and it passed unanimously.

3) December Monthly Financial Report

- a) Dylan presented the financial report.
- b) Alex motioned that the report be accepted as presented. Nazeer seconded, there was no discussion, a vote was called, and it passed unanimously.

4) Budget 2020-2021



- a) Dylan stated that submissions need to be turned in as soon as possible. We are expecting a draft budget by mid-February. The final must be approved by March.
- 5) PDC Update**
- a) Abby reported that she is waiting on updated quotes for moving the location of the 2021 PDC to the Hurst Convention Center.
 - b) February marks when the PDC committee will start two meetings a month.
- 6) Awards & Honors**
- a) Dylan reported that a Safety Profession of the Year (SPY) winner has been elected.
 - b) Roy Kinslow is going to be nominated for the Region 3 Hall of Fame.
- 7) Construction Section Meeting Recap**
- a) Mitchell updated the executive committee on the construction section's December meeting. There were 32 people in attendance and the meeting went very well. Feedback from members that attended was very positive.
 - b) Three new members joined the chapter after attending the meeting.
 - c) They have had their first board meeting.
 - d) They have formed an elections committee.
 - e) In regard to their budget they would like to get with Dusty to determine how much money they spent last year.
- 8) ASSP Foundation Fundraiser Update**
- a) Dylan stated that the goal is to raise \$15,000.00.
 - b) We are hoping to get \$5,000.00 from members.
 - i) The chapter will match any contributions.
 - c) We are also looking for corporate sponsors.
 - i) Dylan stated that he is going to make a document that will better explain to a corporate sponsor what they are donating to.
- 9) January site visit**
- a) Dylan gave a short update on the site visit. There are more than 30 members signed up for the Amazon site visit. It will be on the 23rd at 9:30am.
 - b) This gained a lot of traction and it will be a good idea to schedule something else like this, six months from now.
- 10) Technical Meeting Location Change**



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- a) Darren stated that this is not required but it is something that is being evaluated. Location is the most important thing in regard to the attendance.

New Business

11) February Technical Meeting

- a) Darren reported that the guest for the February meeting on the 20th will be Mike Shaw from bell flight.
- b) Candidates should be prepared to make a short speech as to why they would like to run.

12) Delegates' Reports

- a) There were no updates from the delegates.

13) Elections

- a) Nazeer reported that he had sent out an email to all interested parties.
 - i) He needs the forms back by the end of the month.
- b) The end of the month is the deadline for nominations.

14) February Newsletter

- a) Dylan announced to everyone that if there is anything you would like to go into the newsletter to get it over to Donnie.

Motion to Adjourn by Nazeer. Seconded by Dylan. Meeting adjourned at 8:36 AM.

Respectfully Submitted:

Alex Flores, Chapter Secretary