

Southwest Chapter ASSE
March 14, 2016

Southwest Chapter Executive Committee and Officers Meeting

Meeting opened by President Stephanie Johnson at 10:40 AM CST.

Approval of the Minutes: Mike Sanders sent the February Minutes prior to the meeting. Minutes were reviewed. Motion was made and approved by general consent.

Old Business

Professional Development Course: Russell Payton went over the PDC schedule and status. All vendor slots are full. Vendors need to bring door prizes. This and amounts needs to be communicated to the vendors. In addition, the Chapter will give away a free registration for next year's PDC as a prize, and 0.6 continuing education points have been approved for the 2016 PDC.

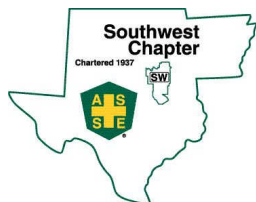
Nominations: Mark Cline reported that the slate for next year's officers is Mike Sanders for President, Nick Huser for Vice President of Programs, Donnie Chambers for Treasurer, Nazeer Khaleeluddin for Secretary, Richard Bourlon for Delegate, Russell Payton for Delegate, and Bill Propes for Delegate.

Stephanie Johnson discussed the consideration for an e-ballot in 2017. Work will need to start in November to start that process.

COMT: Stephanie Johnson discussed the monthly requirements that the President has for maintaining the COMT. Stephanie is updating and Mike Sanders will take over in July.

Scholarship Update: Phil Bunker discussed the need to determine how much we want to put into the scholarship fund. Mark Cline motioned that the Chapter increase its contributions to the ASSE Foundation for the Roy Kinslow Scholarship to reach the \$42,000 level by contributing approximately \$10,000 in order that an annual \$1,500 scholarship can be offered. Motion was seconded by Richard Bourlon. Motion carried.

Richard Bourlon motioned that the Chapter donate 50% of the net proceeds of the annual Chapter PDC to the Roy Kinslow Scholarship, and 50% for the use of the Scottish Rite Facilities going forward. Russell Payton seconded. Motion carried.



New Business

Chapter Financial Report: Lillian Greer distributed the February 2016 financial report to the committee for review. Total assets as of March 1, 2016, including the CD/s, were \$59,526.32. Lillian Greer motioned and was seconded by Bill Propes to accept the report. Report was accepted unanimously.

Society Elections: Richard Bourlon said the e-ballots went out March 1st and don't forget to vote.

Communications:

- A. Website Updates - Shannon Mitchum reported the webpage is up to date.
 - a. Chapter Outing Registration/Payment
 - b. ASP Course – Registration/Payment
 - c. PDC Registration with Payment
 - d. Bicycle Safety Fair – May 14, 2016
- B. February March Newsletter - Stephanie Johnson reported the newsletter will go out at the end of this month.
 - a. Regional PDC Announcement/Registration
 - b. ASP Course – rerun
 - c. Bicycle Safety Fair (Johnson)
 - d. Science Fair Winner(s) (Orrick/Billingham)
 - e. Nominations (Cline)
 - f. New Member Welcome from December to March (Roegner)
 - g. Mentor Program Update (D. Carter)

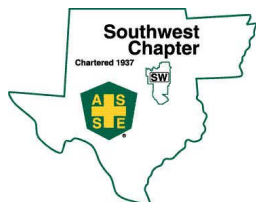
Bicycle Fair: Stephanie Johnson gave an update and proposed budget for the Bicycle Fair including security, printing, bicycle helmets, water, generator, and stage. Stephanie motioned we accept the budget, Nick Huser seconded, motion carried.

March Chapter Meeting Focus: Mark Cline will cover the nomination and election process during the meeting.

Other Items for Discussion: Mark Hanson asked if advertising an event for the Girl Scouts on the ASSE webpage was possible. Stephanie Johnson responded that the Chapter webpage is for ASSE business.

Next Executive Committee Meeting: Scheduled for April 25, 2016 at 1:00 PM by Teleconference.

Meeting adjourned: 11:22 AM



Attendees:

Stephanie Johnson, President
Lillian Greer, Treasurer
Bill Propes, Delegate
Russell Payton, Delegate
Nick Huser, Secretary
Nazeer Khaleeluddin, Awards Committee Chairman
Dominique Carter, Young Professional Committee Co-Chairman
Phil Bunker, Scholarship Chairman
Mark Cline, Past President
Kevin Roegner, VP Membership
Richard Bourlon, Delegate
Shannon Mitchum, Communications Committee

Not present:

Mike Sanders, 1st Vice President
James Johnstone, PDC Committee
Karl Osborn, Communications Committee
Larry Gates, Professional Development Committee Chairman
Rebecca Pederson, V.P. Communications
Kyle Gilbert, Young Professional Committee Co-Chairman