



Southwest Chapter Executive Committee Meeting Minutes

***Virtual Conference Call
Friday, July 31, 2020***

Attendance

Present: Dusty Cotter (President), Dylan Romo (Past President), Benjamin Craig (1st Vice President), Kelsey Griffith (Secretary), Madison Lopez (VP Membership Services), Vance Lee (Delegate), Andy Blackmon (Delegate), Abby Holovach (VP Professional Development/Social Media Director), Dennis Scullion (Awards & Honors Chair), Jay Gnadt (Delegate)

Absent: David Osmun (VP Communications), Jimmy Walker (Treasurer)

Quorum announced by Dusty Cotter and Call to Order at 3:36 PM

Old Business

- May EC Meeting Minutes - Dusty Cotter
 - Motion by Benjamin Craig to accept as written; Dylan Romo seconded. No discussion. All in favor; none opposed.
- May Monthly Financial Report- Dusty Cotter
 - Motion by Vance Lee to accept as written; Benjamin Craig seconded. No discussion. All in favor; none opposed.
- June Monthly Financial Report – Jimmy Walker
 - Dues from ASSP arrived; outgoing expenditures for speakers, PDC quarterly fee for Greg May and reimbursements; officer shirts and badges
 - Motion by Kelsey Griffith to accept as written; Jay Gnadt seconded. Discussion about the distribution of officer shirts. All in favor; none opposed.

New Business

- Leadership Conference Virtual Attendance – Dusty Cotter
 - All are welcome to attend
 - Dates: October 1 - 2, 2020
 - Still learning details; will share as they become available
 - Registration available on ASSP website
- 1st VP Report – Ben Craig
 - Technical meetings update
 - August meeting: webinar/virtual
 - May meeting: good result with presenter, good turnout (reached maximum registration of 100, approximately 50 - 60 people in attendance at one time)
 - Zoom webinar subscription



- Cheaper to have webinar subscription than to pay for in-person restaurant
- \$1600/annual subscription
- Possibly open attendance to other chapters
 - Subscription includes up to 500 people
- Run as a webinar (automatically mute participants, etc.) as opposed to a meeting
- Could use for PDC in 2021
 - May be able to incorporate hybrid option
- Other chapters/region may be able to contribute to the cost and share the subscription
- Proposed that a single month subscription be purchased as a trial for the August meeting
- Plan EC meeting beforehand to test it out
- Delegate Reports – Jay Gnad/Vance Lee/Andy Blackmon
 - Vance Lee
 - July 23 vote results released
 - 7 motions on bylaws; all approved
 - 6/7 approved by 95% majority or more; dropping requirement for professional membership for leadership positions passed by 76%
 - Southwest Chapter delegates were present and all voted.
- Open Chapter Positions- Dusty Cotter
 - See Chapter Leadership List
 - Open positions mostly concentrated in support positions for Abby (VP Professional Development)
 - Though PDC 2021 is mostly planned, having people in those support positions now will aid in transitions for future years
 - Another key position to fill: Foundation Liaison
 - If you know someone who may be interested, please let Dusty know
- Appointed VP Nominations – Dusty Cotter
 - VP of Communications- David Osmun
 - VP of Member Services- Madison Lopez
 - VP of Professional Development- Abby Holovach
 - Motion to accept nominations as submitted by Dylan Romo. Andy Blackmon seconded. No discussion. All in favor; none opposed.
- VP of Communications Report - David Osmun - presented by Dusty Cotter
 - Newsletter Manager- open position
 - Social Media- Abby Holovach
 - Website- Hope Archer
 - Working to improve communication during COVID-19
- VP of Member Services Report - Benjamin Craig/ Madison Lopez
 - Hard to meet in person, hard to have social events
 - Working on finding a new place to have meetings
 - Well lit, better projector set up, less cost



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Southwest Chapter

- On hold for now during pandemic measures
 - Potentially vetting golf course clubhouses
 - RoughRiders game pushed to 2021 (no current minor league baseball season)
- VP of Professional Development Report – Abby Holovach
 - PDC Status
 - Exploring virtual options as a Plan B
 - Bylaw Review
 - Officers should review the bylaws; Dusty included them in the meeting packet
- Officer Training Status Update – Dusty Cotter
 - Dusty sent an email about how to access your specific chapter role training
 - When completed, send it to Dusty Cotter (President) and Kelsey Griffith (Secretary).

Adjourn

Motion to Adjourn by Dusty Cotter. Seconded by Benjamin Craig. Meeting adjourned at 4:12 PM.

Respectfully Submitted:

Kelsey Griffith, Chapter Secretary