

Southwest Chapter ASSE
April 25, 2016

Southwest Chapter Executive Committee and Officers Meeting

Meeting opened By President Stephanie Johnson at 12:55 PM CST, held by conference call.

Approval of the Minutes: Nick Huser sent the March Minutes prior to the meeting. Minutes were reviewed. Motion was made and seconded to accept the minutes as submitted. Motion approved unanimously.

Chapter Financial Report: Lillian Greer reported that the balance in checking is \$49,162.52. The combined CDs are \$16,483.57. There is an outstanding check of \$879.49. Petty Cash is \$291.00. Total balance is \$65,057.60.

Old Business

Professional Development Course: Russell reported that two speakers were changed out and we have all speaker slots covered and all vendor spaces are full and Dr. Jones is bringing a full van of students. Expecting around 80 people.

Elections: Will be at the May meeting.

COMT: Stephanie reported that the COMT is up to date. The financial audit was completed and the chapter is in good financial standing. COMT report is due by May 15th.

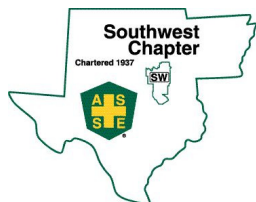
Chapter Outing: Kevin reported that the event needs to be promoted, and the balance for the event is due this week. Kevin will send the invoice to Lillian. Kevin made a motion was made to approve a cost of \$10 per member and immediate family and \$25 for non-members. Shannon seconded the motion. Motion carried. Stephanie will promote through LinkedIn.

New Business

Young Professionals Site Tour: Kyle Gilbert set up a site tour at Finisar for May 20th from noon to 1PM. There is no charge, but the number of attendees is needed.

Communications:

- a. Website Updates (Mitchum)
 - a. Chapter outing Registration/Payment: Ensure it is on the web.
 - b. Bicycle Safety Fair – May 14, 2016: Need to ask for volunteers.
 - c. Young Professionals Site Tour – Finisar – Sign up: Update and get sign-ups.



- b. Newsletter: The February/March went out in March. Stephanie will get with Rebecca on the next newsletter and what we want to highlight

May Chapter Meeting Focus: The May meeting focus will focus on young professional member appreciation and the chapter officer election for next year.

Other Items for Discussion: Russell motioned that the ASSE fund the ASSE webinar on the Silica Standard on July 20th to be held at the Contek office in Plano, TX from 11AM to 1PM. Motion seconded by Kevin. Motion carried. Shannon will add to the calendar.

Next Executive Committee Meeting: Scheduled for May 8, 2016 – Boy Scouts of America.

Meeting adjourned: 1:30 PM

Attendees:

Stephanie Johnson, President
Lillian Greer, Treasurer
Russell Payton, Delegate
Shannon Mitchum, Communications Committee
Nick Huser, Secretary
Nazeer Khaleeluddin, Awards Committee Chairman
Kevin Roegner, VP Membership

Not present:

James Johnstone, PDC Committee
Karl Osborn, Communications Committee
Dominique Carter, Young Professional Committee Co-Chairman
Phil Bunker, Scholarship Chairman
Mark Cline, Past President
Larry Gates, Professional Development Committee Chairman
Rebecca Pederson, V.P. Communications
Bill Propes, Delegate
Mike Sanders, 1st Vice President
Kyle Gilbert, Young Professional Committee Co-Chairman
Richard Burlon, Delegate