



Southwest Chapter ASSE
May 9, 2016

Southwest Chapter Executive Committee and Officers Meeting

Meeting opened By President Stephanie Johnson at 10:55 AM CST, held at the Boy Scouts of America Office in Irving.

Old Business

Approval of the Minutes: Nick Huser sent the April Minutes prior to the meeting. Minutes were reviewed. Motion was made Russell Payton and seconded by Nick Huser to accept the minutes as submitted. Motion approved unanimously.

Professional Development Course: Russell reported that we had approximately 50 people and 8 guest speakers. With Jim Johnstone's work we maxed out at 18 paid vendors of which 16 attended. We had 10 students from Southeastern Oklahoma State University. Jim Johnstone announced that he was stepping down as vendor chair and the executive committee needs to find a new vendor chair for next year. Jim said that he would be an attendance chair next year to try to boost attendance.

Russell Payton made a motion to evaluate the revenue following each PDC and determine what we do with the revenue rather than automatically give 50 percent to scholarship fund and 50 percent to the Scottish Rite. Rebecca Pederson seconded the motion. Motion carried.

Elections: Will be at the today's meeting. There is only one person on the slate for each position. These include: Mike Sanders for President, Nick Huser for Vice President of Programs, Donnie Chambers for Treasurer, Nazeer Khaleeluddin for Secretary, Richard Bourlon for Delegate, Russell Payton for Delegate, and Bill Propes for Delegate.

Chapter Outing: Kevin reported the time of the event is 7:05. Tickets are \$10 for members and their guest and \$25 for non-members and their guest. Tickets must be paid in advance through the ASSE Web Page by May 30th at 5 PM. Tickets are picked up at the will call at the park. Parking is \$5. The cost is \$3,500 for 60 individuals and \$39 per person after 60.

New Business

Chapter Financial Report: Lillian Greer reported that the balance in checking is \$48,769.26. The combined CDs are \$16,486.53. Total balance is \$65,255.79. Lillian reported on the revenue and expenses of the PDC and the ASP Class. She said that the lunch for the ASP class had not been approved. The cost was reviewed by the committee and approved by Stephanie Johnson and



seconded by Russell Payton. Lillian reported that she would itemize the cost for the PDC so the executive committee could determine if we want to donate to the Scottish Rite. Stephanie reported that Financials are due in COMT by May 15, 2016.

Power Half Hours: Stephanie Johnson reported that committee members can receive training on the ASSE officer and Chapter is on <https://vimeo.com/channels/powerhalfhour>.

Communications: Rebecca reported that Shannon Mitchum is working on the

- a. Website updates:
 - a. Chapter outing Registration/Payment
 - b. Bicycle Safety Fair – May 14, 2016
 - c. Young Professionals Site Tour – Finisar
 - d. PDC by the President
 - e. Photos from the PDC

- b. Newsletter:
 - a. No meeting for July or August
 - b. OSHA Update meeting in September
 - c. Need a photographer for next year
 - d. Election Results
 - e. Finisar Tour
 - f. Chapter Outing

June Chapter Meeting Focus: Volunteers and elections for new officers.

Other Items for Discussion: Region 3 PDC Sponsorship: Stephanie Johnson reported that the Region 3 is asking all of the Chapters in the region to be a sponsor for the August PDC in San Antonio. Nick Huser motioned that we sponsor the Region 3 PDC at the Bronze Level of \$1,500. Bill Propes seconded. Motioned carried with one Nay.

Next Executive Committee Meeting: Scheduled for May 23, 2016 – by Conference call at 11:30 AM.

Meeting adjourned: 11:30 AM

Attendees:

Stephanie Johnson, President
Lillian Greer, Treasurer
Russell Payton, Delegate
Shannon Mitchum, Communications Committee
Nick Huser, Secretary
Nazeer Khaleeluddin, Awards Committee Chairman



Kevin Roegner, VP Membership
James Johnstone, PDC Committee
Mark Cline, Past President
Rebecca Pederson, V.P. Communications
Bill Propes, Delegate

Not present:

Karl Osborn, Communications Committee
Dominique Carter, Young Professional Committee Co-Chairman
Phil Bunker, Scholarship Chairman
Larry Gates, Professional Development Committee Chairman
Mike Sanders, 1st Vice President
Kyle Gilbert, Young Professional Committee Co-Chairman
Richard Burlon, Delegate