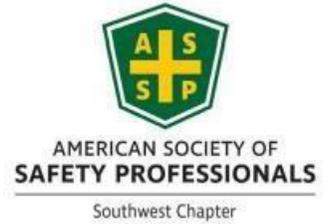


Southwest Chapter

Executive Committee Meeting Agenda

THURSDAY, October 20, 2022

via Zoom



Attendance

Present: Abby Holovach (President), Shameka Lewis (1st VP), Kelsey Griffith (Secretary), Jimmy Walker (Treasurer), Madison Lopez (VP Member Services), Andy Blackmon (Advisory Group), Dusty Cotter (Advisory Group), Avery Fox (Student Section Liaison)

Absent: Benjamin Craig (Past President), Jeff Hays (VP- Professional Development), Donnie Chambless (Advisory Group)

Call to Order – Abby Holovach

- Quorum was announced by Abby Holovach; meeting was called to order at 4:03 pm

Old Business

- September 2022 EC Meeting Minutes – Abby Holovach
 - o Attached for reference/review
 - o Jimmy Walker motioned to accept. Kelsey Griffith seconded. No discussion. All in favor. None opposed.
- September 2022 Monthly Financial Reports – Jimmy Walker
 - o Kelsey Griffith motioned to accept. Dusty Cotter seconded. No discussion. All in favor. None opposed.

New Business

- New Zoom Account - Abby Holovach
 - o Possibly add on a virtual addition to our meetings?
 - o Cost: Still unsure when this is due...
 - Purchased through Region
- Recent events - Abby Holovach
 - o Cintas visit - feedback?
 - Went well!
 - Approximately 12-13 members attended
 - Filled the room; not sure that any more people would have fit!

- o Did we successfully get their sponsor payment for the last meeting?
 - Not yet; we've built rapport with their rep, may be able to get payment over the phone
- o Any other tour ideas? Possibly the minting facility in DFW- Abby is reaching out to a POC over there; anything more east or north Dallas?
- Upcoming events - Abby Holovach
 - o Thursday, October 20th - Friday, October 21st - ASSP Leadership Conference
 - Virtual event
 - o Thursday, October 27th- TEXO's 2022 Construction Safety Professionals' Day
 - We are sharing a booth with the Fort Worth Chapter
 - o November - Dallas Bike Fair/Safety Fair
 - I am waiting on a call back from Officer Smith (214) 202-6255; I've emailed and texted him about the details but no reply yet.
- Quarterly Technical Meetings - Abby Holovach
 - o November 17th speaker: Ciria Vasques, M.S., Baylor Doctoral Student in Occupational Therapy, "Occupational Therapy & Its Role in Ergonomics;" Tower Street Insurance (sponsor)
 - Is Ciria still good to go for this?
 - Yes! It's an official part of her capstone project :)
 - Need to ensure caterer is notified by November 1st
 - Abby will confirm
 - Bring \$500 donation check for Kelly at UTD
 - Jimmy mailed the check already
 - o Need speakers and sponsors for February 2023 and May 2023 meetings
 - Ben/Jeff - are your companies still interested in sponsoring a meeting?
 - Really need to find speakers- this is one of the biggest ways the committee can help right now!
 - Potential speaker: OSHCON representative?
 - o Need to make sure the after-meeting survey goes out
 - Survey was sent; responses were briefly reviewed at the meeting. Overall feedback was positive.
- Advisory Group Reports, if applicable – Dusty/Andy/Donnie

- o N/A
- PDC Status – Jeff Hays
 - o The speaker docket is filled (see attached proposed docket)
 - o Need to confirm with speakers that they can commit to the event
 - o Next meeting will finalize speaker docket
- Student Section Status - Avery Fox
 - o SE OSU Student Section Homecoming BBQ on Friday
 - o Mentor program is going really well
- Handouts at events: Business cards incoming for use at events; easy to pass out
- Holiday party/get-together ideas?
 - o Abby will reach out to DeMarcus- he may have a contact at Main Event
- Open forum for discussions, suggestions, etc.
- Closing

Motion to adjourn by Jimmy Walker. Seconded by Dusty Cotter. Meeting adjourned at 4:39 pm.

Respectfully Submitted: Kelsey Griffith, Chapter Secretary