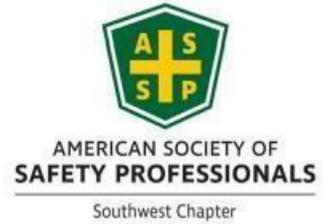


Southwest Chapter

Executive Committee Meeting Agenda

THURSDAY, November 17, 2022

University of Texas at Dallas



Attendance

Present: Abby Holovach (President), Shameka Lewis* (1st VP), Kelsey Griffith (Secretary), Jimmy Walker (Treasurer), Madison Lopez (VP Member Services), Jeff Hays* (VP- Professional Development), Donnie Chambless (Advisory Group), Andy Blackmon* (Advisory Group)

*joined via Zoom

Absent: Benjamin Craig (Past President), Dusty Cotter (Advisory Group), Avery Fox (Student Section Liaison)

Call to Order – Abby Holovach

- Quorum was announced by Abby Holovach; meeting was called to order at 3:33 pm

Old Business

- October 2022 EC Meeting Minutes – Abby Holovach
 - o Attached for reference/review
 - o Jimmy Walker motioned to accept. Jeff Hays seconded. No discussion. All in favor. None opposed.
- October 2022 Monthly Financial Reports – Jimmy Walker
 - o Quiet month; business cards were purchased. More expenses anticipated for November (university check, police department, MayDay payments).
 - o Kelsey Griffith motioned to accept. Abby Holovach seconded. No discussion. All in favor. None opposed.

New Business

- Recent events - Abby Holovach
 - o Dallas Health and Safety Fair - Dusty attended (maybe Lisa?)
 - They received our check
 - o Still need to get the last meeting's Sponsor fee collected from Cintas
 - Jimmy has a plan :)
- Upcoming events - Abby Holovach
 - o February 16th speaker needed
 - Maybe the DFW area OSHA? Waiting to hear back from Jeanne w/ Fort Worth Chapter w/ her connection
 - Abby will discuss with Jeanne at their meeting on Friday, November 18
 - o Sponsors for February 2023 and May 2023 meetings

- Ben/Jeff - are your companies still interested in sponsoring a meeting?
 - Jeff: his company is planning to sponsor the PDC
 - Madison: will ask Ben about sponsoring February meeting
 - Other possibility: Collin College Technical College (Jeff has contact)
 - o Need to make sure the after-meeting survey goes out
- Advisory Group Reports, if applicable – Dusty/Andy/Donnie
 - o Discussed structure, met in small groups about health & safety as a whole and how it affects ASSP as a structure
 - Cyber, automation, globalization, and sustainability
 - Applications for operations committee within Advisory Group
 - Hold Advisory Group accountable and measure KPIs
 - Next meeting slated for 12/6/22
- PDC Status – Jeff Hays
 - o The speaker docket is filled and speaker confirmation emails have gone out.
 - o Keynote submitted his speaking topic (see attached).
 - o PDC call today with Greg at 4:00 pm
- Student Section Status - Avery Fox
 - o Some students were able to join us for the technical meeting
- Holiday party/get-together ideas?
 - o Abby has a call w/ Fort Worth Chapter on Friday at 11:00 am to discuss a joint holiday party
 - o Looking at an axe-throwing place somewhere in the midpoint of DFW.
- Looking ahead to next year and the transition to new leadership in July
 - o Do you want to stay in your role? Do something different?
 - o Abby will talk with Shameka about her confidence about stepping into the President role
- SPY Award updates - Abby Holovach
 - o Abby sent paperwork to regional leadership; turns out we didn't need to do it 😊
 - o We will announce the winner (Jay Gnadt) at PDC
- Open forum for discussions, suggestions, etc.
- Closing

Motion to adjourn by Jimmy Walker. Seconded by Madison Lopez. Meeting adjourned at 3:57 pm.

Respectfully Submitted: Kelsey Griffith, Chapter Secretary