

Southwest Chapter

Executive Committee Meeting Minutes

THURSDAY, JANUARY 19, 2023



In Attendance: Dusty Cotter (Advisory Group Member), Avery Fox (Student Section Liaison), Jeff Hays (VP of Professional Development), Abby Holovach (President), Madison Lopez (VP of Member Services), Ben Craig (Past President), Jeanne Rannells (Fort Worth Chapter President)

Call to Order – Abby Holovach @ 4:32 PM

Old Business

- November 2022 EC Meeting Minutes – Abby Holovach
 - Attached for reference/review
 - Jeff – 1st motion to accept; Ben – 2nd motion to accept; all in favor to accept
- November 2022 Monthly Financial Reports – Jimmy Walker
- December 2022 Monthly Financial Reports – Jimmy Walker
 - Dusty – 1st motion to accept; Ben – 2nd motion to accept; all in favor to accept

New Business

- Upcoming events – Abby Holovach
 - Planning another tour in the spring; pending reply from minting facility
 - Keep your eyes peeled for other opportunities! [Need to find another donation-related safety event](#)
 - Any other volunteer events we could do in the spring, like the Dallas Health and Safety Fair?
 - Previous event: \$537.01 for split cost of holiday party in December [Abby forwarded Jimmy this email w/cost breakdown](#)
- Quarterly Technical Meetings – Abby Holovach
 - February 16th speaker – OSCHON Rep.
 - Contacting caterer by February 1st
 - Sponsors needed for both February 2023 and May 2023 meetings
 - Ben– is your companies still interested in sponsoring a meeting? [Ben is checking on this matter.](#)
 - Need to make sure the after-meeting survey goes out
- Advisory Committee Reports, if applicable – Dusty/Andy/Donnie [No recent updates.](#)
- PDC Status – Jeff Hays
 - Get head shots from breakout speakers. [Shameka, Abby, and Kelsey need to follow up with the speakers on their head shots.](#)
 - CEU application submitted.
 - Moderators; student volunteers [Abby is going to send out an email to our EC and to the Fort Worth Chapter EC for moderators](#)
 - Giving SPY Award at PDC. [Purchasing the \\$175 award to pass out.](#)
 - [Looking into the Roy Kinslow Scholarship matching at the PDC.](#)
 - [Fort Worth Chapter is looking to help out/participate at the PDC](#)
- Student Section Status – Avery Fox [Very positive feedback from the mentors; in the planning phase for the next cycle](#)
- Looking ahead to next year and the transition to new leadership in July. [Email is going out to the current EC to gauge interest in positions for next year.](#)
- Open forum for discussions, suggestions, etc.
- Closing [Meeting adjourned at 5:02 PM](#)