

Southwest Chapter

Executive Committee Meeting Agenda

Thursday, March 7, 2024



Attendees – Shameka Lewis (President), Jose Valdez (Vice President), Lenna Kennedy (Treasurer), Kelsey Griffith (Secretary), Andy Blackmon (Delegate), Randall Armstrong (Delegate), Abby Holovach (Past President), Luis Chacon (Student Section Liaison)

Call to Order – Shameka Lewis called for a motion to bring the meeting to order at 4:02 pm. Andy Blackmon motioned to bring the meeting to order; Kelsey seconded the motion.

Old Business

- Recap
 - February Technical Meeting
 - It went really well! Having it in the Richardson/Plano area seemed to draw more people
 - Suggestion to reduce meeting time: limit introductions to 30 seconds, not have facility (TI) give an overview of their production (ended up being like a two-for-one session!)
 - Really great speaker, highly recommend for future meetings/events
- Financial Support
 - PayPal balance is skyrocketing due to PDC fees rolling in, need to refund a balance to a sponsor for the PDC to move to another account

New Business

- Advisory Committee Reports, if applicable – Dusty/Andy/Randy
 - “Look Ahead” meeting
 - How to get more people involved, how to get more interaction
- Student Section Updates – Luis
 - Andy and Abby served as judges for the Safety Olympics (first weekend of March)
 - Many institutions represented; did an incident investigation case study
 - Hope to get videos or copies of the presentations done by students to share with our groups
 - Abby may have more information
 - Highly recommend attending in the future
 - Students are halfway through the mentorship program
- Chapter SPY Award for 2023 - Abby's Nomination
 - Abby deserves the award!
 - She will order her own SPY trophy 😊
- Official Voting Announcement – Abby
 - If you're running for an EC office (even if unopposed), please send Abby a brief bio and picture
 - Goes live on March 18
 - National/regional voting should be live; get your votes in for national/regional leaders
 - You have the option to run for your same position on the EC if you so choose
- March Meet-Up Ideas
 - Abby threw this idea out there
 - Any ideas? Possibly meet up ideas in April?
 - Randy suggested having meet ups after the PDC or after the quarterly meetings; since people are already out of the office and in one place, they may be more likely to participate

Quarterly Technical Meeting Update – Jose

- May 2024 meeting – Sam DeSessa is the speaker: “Compliance or Buy-In?”
- Sponsor Update – sponsored by Wisdom Advisors (Jose’s company)
- Need to decide on how to send after-meeting survey
 - QR code to scan before they leave the meeting (also a link in case someone online wants to click and fill it out)
 - Form created on the ASSP Google Drive
- PDC Status Check In
 - Moderators needed: 2 or 3 more
- June Social Meet-Up
 - Need to start thinking about exact dates/locations

Communications

- Feedback on Textedly
 - Don’t get a lot of texts, but the ones we have gotten are helpful!
 - Our plan only allows for about 2 texts per month
- Open forum for discussions, suggestions, etc.
 - Tentative chapter calendar for next year – Abby will send out a template/suggestion for next planning year
 - Add budget for FY25 to next meeting to get the ball rolling
- Closing